**ODISHA UNIVERSITY OF TECHNOLOGY AND RESEARCH**

**TECHNO CAMPUS, P.O.: MAHALAXMI VIHAR**

**BHUBANESWAR-751 029**

Tender Notice No. 782 /OUTR/ PSA/2024 Date: 12/03/2024

**SHORT TENDER CALL NOTICE**

 Odisha University of Technology and Research Bhubaneswar is established by Govt. of Odisha by upgrading the College of Engineering & Technology, Bhubaneswar through Odisha Act 17 of 2021 w.e.f. 8th October 2021 under the ministry of Skill Development and Technical Education. The University will host 3-Day **Annual Sports Engineer’s Cup 2024** **during 28th-30th March 2024.** University invites applications from eligible and reputed Firms/Companies for supply of different sports items, trophies and medals for the above programme through short tender in **TWO bid** system. Bidders may send their offer by Speed Post/Registered Post/Courier mentioning over the envelope for “Supply of Sports items, trophies and medals for Annual Sports Engineer’s Cup 2024” so as to reach the following address on or before 21.03.2024, 1:00 PM only. However, university has no responsibility for offers received after the due time and date. The tender document may be downloaded from the University’s web site i.e. [www.outr.ac.in/www.cet.edu.in](http://www.outr.ac.in/www.cet.edu.in)

Tender (s) should be sealed and superscribed with “**Supply of Sports items, trophies and medals for** **Annual Sports Engineer’s Cup 2024**” at Odisha University of Technology (OUTR) Bhubaneswar” with short tender Notice No., date, due date & addressed to **Registrar, Odisha University of Technology & Research, Techno Campus, Ghatikia, Mahalaxmi Vihar, Bhubaneswar-751 029**

 **Sd/-**

**REGISTRAR**

**BID Ref No. 782/OUTR/PSA Date: 12/03/2024**

**BID DOCUMENTS AND INSTRUCTION TO BIDDERS FOR SUPPLY OF SPORTS ITEMS, TROPHIES AND MEDALS**  **FOR ANNUAL SPORTS ENGINEER’S CUP-2024**

 **DURING 28-30 MARCH, 2024**

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| --- |
| **ODISHA UNIVERSITY OF TECHNOLOGY AND RESEARCH (OUTR)** **Techno Campus, Ghatikia, P.O. - Mahalaxmivihar,****BHUBANESWAR-751029, ODISHA** |

**INSTRUCTIONS TO TENDERERS**

The interested reputed Firms/Companies may send their bids complete in all respect along with Tender Fee of Rs. 1,180/- {Rs. 1,000 + 180 (GST)} (Rupees One thousand One hundred Eighty only) (Tender cost Non- refundable and EMD of Rs. 5,600.00 (Rupees Five Thousand Six hundred only) in the form of Demand Draft in favour of “Odisha University of Technology and Research Bhubaneswar” drawn on any scheduled bank payable at Bhubaneswar and other requisite documents to the Registrar, Odisha University of Technology & Research, Techno Campus, Ghatikia, Mahalaxmi Vihar, Bhubaneswar-751 029 duly superscribed with Tender Name, No. and date on the top of the envelope on or before the 1 p.m. of 21.03.2024. The MSEs are exempted for payment of Bid Security. They have to submit the bid declaration certificate as per the Format. The proposals received after the due date shall not be entertained under any circumstances whatsoever.

**A.** 1. The sealed tender(s) should reach in the university as per the following schedule and terms and conditions. In case the appointed date is declared holiday, the next working day will be applicable for opening of Tender.

**2.** a) Scope of Work ANNEXURE-I

 b) Check list for preparation of Bid/Tender ANNEXURE-II

 c) Letter of undertaking of Bidder ANNEXURE-III

 d) Format for particulars of Bidder ANNEXURE-IV

 e) Financial Capacity ANNEXURE-V

 f) Bid Security Declaration ANNEXURE- VI

 g) Price bid/BOQ format ANNEXURE-VII

 h) Criminal Liability undertaking Format ANNEXURE-VIII

**3. IMPORTANT DATES :**

1. Available of tender in University Website : 12.03.2024
2. Last date and time of submission of tender : 21/03/2024 by 1:00 P.M.
3. Opening of Technical & Financial Bid : 21/03/2024 at 3.00 P.M.
4. Place of opening : Office of the Registrar/ Administrative Office,

Odisha University of Technology & Research, Techno Campus, Ghatikia, Mahalaxmi Vihar,

Bhubaneswar-751 029

**4. Eligibility Criteria for Qualifying in Technical Bid**

**The agency should meet the minimum eligibility criteria.**

**4.1** The bidder should have existence of whole sale/retail sports items shop.

**4.2 Status** : The bidder shall necessarily be a legal entity either in the form of a sole proprietorship, partnership or a Limited company registered under the Companies Act. A proof on status of the bidder

shall be submitted.

4.3 The bidder must not be blacklisted/Suspended or any service related dispute with any organization/Govt. Organizations/ Bank in India or outside India. Annexure A2.

4.4 **Experience** : The bidder must have experience of supplying sports items, Trophies to various Institutional annual sports/ functions of Central/State Govt./PSU/Private Firms during last Five years. Enclose copy of at least 5 (Five) purchase orders or invoices which is more than Rs. 50, 000/­ each.

 **4.5 Financial Capacity** : The bidder should have the turnover of minimum Rs. 3 lakhs and above per annum (certified copy from the Chartered Accountant to be attached) during the last three financial year. The relevant proof for supporting the above shall be submitted failing which the tender shall be treated as invalid. The firms must be willing and or capacity to sustain itself financially till bills are processed and payment released.

**4.6 Registration** : The bidder should be registered under GST Act.. PAN

**4.7** Photo copy of the following documents duly signed by the Proprietor/Partner/Director must be submitted along with the technical bid.

1. The bidder must submit a copy of acknowledgement of Income Tax return for the last three financial years 2020-21, 2021-22 and 2022-23
2. PAN Card.
3. Balance Sheet and Profit and Loss Account- last 3 years.
4. GSTIN certificate along with upto-date return.
5. All pages of the tender documents should be signed and sealed by the bidder and should be numbers serially.
6. Copy of the Work order towards experience.

**5. Performance Security Deposit** : The EMD amount of successful bidder will be returned on receipt of Performance Security which is @ 5% of agreement value. The EMD/Security deposit can be forfeited by the university in the event of any breach or negligence or non-observance of any condition of contract. The Performance Security will be returned after delivery of materials in good condition.

**6. Payment Terms** : 100% payment of the total order value shall be released after the successful supply of all the items and submission of Clear Tax Invoice. Payment will be made as per actual supply as per the purchase order.

**7**. The provision of Advance/part payment is not permissible.

**8.** Bidder shall submit the tender document and addendum thereto, if any, with each page signed and seal to confirm the acceptance of the entire terms and conditions as mentioned in the tender enquiry documents.

**9. DELIVERY**: Free delivery at OUTR Bhubaneswar. Delivery should be made within 07 days from the date of issue of Purchase order. Non-availability of the stock should be informed in writing immediately. No part supply will be allowed. Defective items or items not as per given brands or samples, if any supplied must be taken back and be replaced with no additional cost.

**10.** V**LIDITY OF THE BID** : 30 Days from the date of submission of bid.

**11**. **Warranty/Guarantee** : As applicable may be mentioned.

**12.** Conditional bids will be treated as unresponsive and therefore may be rejected.

**13**. The University reserve the right to accept in part or in full or reject any or more tender/offer without assigning any reason or cancel the tendering process and reject all Tender at any time prior to award of contract without assigning any reason thereof.

**14. TENDER EVALUATION**

The committee constituted by the competent authority will evaluate the bids on the basis of Specification and eligibility criteria.

1. The Technical Bids will be opened at OUTR Bhubaneswar on the specified date and time. Short listing will be done on the basis of eligibility criteria mentioned in the tender.
2. The financial bids of those bidders whose Technical Bids are accepted, shall be opened by the committee.
3. Selection will be based on lowest total price bid.

**15. CLARIFICATION ON TECHNICAL BID EVALUATION**

**13.1** The Technical bids shall be evaluated based on the available documents submitted by the bidder. To assist in the examination, evaluation and comparison of the bids and qualification of bidders, the university may, at its discretion, ask any bidder for a clarification of its bid. Any clarification submitted by a bidder that is not in response to a request by the University shall not be considered.

 **13.2** University also reserves right to seek confirmation/clarification from the issuer agency on the supporting documents submitted by the bidder.

**16. FINANCIAL BID EVALUATION**

1. The financial bids of those bidders whose Technical Bids are accepted, shall be opened by the committee.
2. The L1 bidder will be selected on the total price of all the items.

**17**. It shall be the responsibility of the persons/firms submitting the tender to ensure that the tender have been submitted in the formats and as per the terms and conditions prescribed in the OUTR Bhubaneswar website and no change is made therein before submission of the tender. In the event of any doubt regarding the terms and conditions, the person concerned may seek clarification from the authorised officer of OUTR, Bhubaneswar. In case any tampering/unauthorized alternation is noticed in the tender submitted from the tender document available on the website, the said tender shall be summarily rejected.

For any clarification please contact :

Prof. Jagannath Sethi,

Vice President, Games and Sports,

OUTR, Bhubaneswar

Ph. No. 7978642083

Mail ID: iejsethi@outr.ac.in

**18. General Instruction to Tenderers**

* 1. The tender is Two Bid system. The technical bid should contain all the relevant information and desired enclosures in the prescribed format along with the Earnest Money Deposit (EMD) of Rs. 5,600/- except MSE ( enclosing the certificate to that effect) and Tender Fee of Rs.1,180.00 (Rupees One thousand only) Non refundable in the form of Demand Draft issued in favour of “Odisha University of Technology and Research Bhubaneswar” drawn on any scheduled bank payable at Bhubaneswar (Part-I). The financial bid should contain only commercial/Price (Part-II). In case any bidder encloses the financial bid within technical bid, the same will be rejected.
	2. The Price bid is valid for 60 days from the date of opening of Price bid.
	3. The Tenders should be typewritten or hand written but there should not be any overwriting or cutting. Correction if any, shall be made by neatly crossing out, initialing, dating, and rewriting.
	4. Bidders are requested to quote their prices on a firm and fixed basis for the entire period of the contract.
	5. Tenders received without Tender Fee and EMD amount by way of Demand Draft in favour of OUTR, Bhubaneswar will not be considered at all.
	6. All the specifications of the requirements marked as "as per artist(s)’s requirement or convenience" should be finalized after consulting the artist(s)/concerned authority, with a written consent from the artist(s).

**19. METHOD OF SUBMISSION OF BIDS**

1. The bids should be filled in two bid formats with all the required documents as enclosures in separate sealed covers i.e. (i**) Part-I Technical Bid (ii) Part-II Financial Bid**.
2. The above two separate sealed covers should be specifically super-scribed as (i) **Technical bid for ‘**Supply of Sports items, trophies and medals for Annual Sports Engineer’s Cup 2024 **at OUTR, Bhubaneswar’’ and (ii) Financial bid ‘**Supply of Sports items, trophies and medals for Annual Sports Engineer’s Cup 2024 **at OUTR Bhubaneswar’’ with tender No. and date.** Both the sealed envelopes (i) and (ii) are to be kept in another larger envelope, which should be sealed and submitted. Two drafts related to EMD and Tender fee should be enclosed in the Technical bid.
3. The bigger envelope containing technical and financial bids in separate envelopes shall bear the Tender Name, No., Date and due date and shall be sent by **Speed Post/Registered Post/Courier** address to Registrar, OUTR, Techno Campus, Bhubanewar-751029. No hand delivery is accepted.
4. The envelopes shall indicate the name and address of the bidders.

20. **Venue of Tender Opening** : Tender will be opened in the office of Registrar/ President Students’ Activity/ VP (Games and Sports)/ Administrative Building, Odisha University of Technology & Research, Techno Campus, Ghatikia, Mahalaxmi Vihar, Bhubaneswar-751 029 at specified time on the due date in presence of tenderer or its representative if so desires. If due to administrative reason, the venue/time of bid opening is/are changed, it will be displayed prominently on the notice board of the University.

**21. VALIDITY OF BIDS**

1. 21.1 The bids shall remain valid and open for acceptance for a period of 60 days from the date of opening of bids.
2. 21.2 In case university calls the bidder for negotiation then this shall not amount to cancellation or withdrawal of original offer **which shall be binding on the bidder.**

**22. Refund of EMD & Performance Security** : The EMD will be returned to the unsuccessful bidders without any interest within 30 days after the award of the contact to the successful bidder. The EMD will be returned to the successful bidder without interest after receipt of performance security and performance Security will be returned without interest after successful delivery of goods.

**23**. Late/delayed tenders received by OUTR, Bhubaneswar due to any reason whatsoever will not be accepted under any circumstances.

**24**. At any time prior to date of submission of tender, the authority may, for any reason or decision, modify the terms and conditions of the tender document by a corrigendum/addendum displayed in the university website.

**25**. Tendering firms/agencies are at liberty to be present or authorize a representative to be present at the opening of the tender at the time and date as specified in the schedule. The representative deputed should bring with him a letter of authority from the firm/agency for having been authorized to be present at the time of opening of tender. Only one representative per firm shall be permitted to attend the opening of the tender.

**26. BID PRICES**

1. The Rates should be quoted in Indiana Rupees (INR) on FOR destination basis inclusive of all charges, with break-up as basic cost and GST applicable as per the price schedule given in Annexure- VI .
2. The prices quoted by the bidder shall remain fixed during the entire period of contract and shall not be subject to variation of any account.
3. Quantity : The quantity mentioned are indicative in Annexure- I and may be altered at the time of placing work order on the basis of the requirement.

**27.**  **Applicable Law :**

1. The contract shall be governed by the laws and procedures established by Govt. of India, within the framework of applicable legislation and enactment made from time to time concerning such Commercial dealings/processing.
2. Any disputes are subject to exclusive jurisdiction of Competent Court and Forum in Bhubaneswar, Odisha only.
3. The Arbitration shall be held in accordance with the provision of Arbitration and Conciliation Act, 1996 and the venue of arbitration shall be at Bhubaneswar. The decision of the Arbitrator shall be final and binding on both the parties.
4. **Force Majeure** : In the event of either party being rendered unable by Force Majeure to perform any obligation required to be performed by them under the contract, the relative obligation of the party affected by such Force Majeure shall be suspended for the period during which such cause lasts.
5. .Upon the occurrence of such cause and upon its termination, the party alleging that it has been rendered unable as aforesaid thereby, shall notify the other party in writing, the beginning of the cause amounting to Force Majeure as also the ending of the said clause by giving notice to the other party within 48 hours of the ending of the cause respectively.
6. **LIQUIDATED DAMAGES** :

 If a firm accepts an order and fails to execute the order in full or part as per the terms and conditions stipulated therein, it will be open to this University to recover liquidated damages from the firm at the rate 1% of the value of the undelivered goods per month or part thereof, subject to a maximum of 5% of the value of the undelivered stores. It will also be open to this University alternatively, to arrange procurement of the required goods from any other source at the risk and expense of the firm, which accepted the order but failed to execute the order.

1. **RISK AND COST** :

Neglect or failure on the part of the contractor to execute the work will be carried out by alternate source at the risk and cost of the contractor and to the extent of alternate execution, the contract will be deemed to be terminated either in part or full.

 ……….

**ANNEXURE – I**

**SCOPE OF WORK**

|  |  |  |
| --- | --- | --- |
| **Sl No.** | **Item Description(Sports Equipment’s)** | **Quantity** |
|  | **CRICKET** |
| 1 | ENGLISH WILLOW CRICKET BAT(DSC) |  | 1 |
| 2 | BATTING GLOVES(SG or DSC) |  | 2 |
| 3 | BATTING PAD(SS) |  | 2 |
| 4 | CRICKET HELMET(DSC) |  | 2 |
| 5 | WHITE LEATHER BALL(SG) |  | 3 Pkt |
| 6 | BAT GRIP |  | 2 |
| 7 | THIGH PAD (MEDIUM SIZE) |  | 1 |
| 8 | THIGH PAD (LARGE SIZE) |  | 1 |
| 9 | KEEPING GLOVES(SS) |  | 1 |
| 10 | WICKET KEEPING PAD(Normal) |  | 1 |
| 11 | MAT NAIL |  | 20 |
|  | **FOOTBALL** |
| 1 | FOOTBALL( NIVIA) |  | 4 |
| 2 | KEEPING GLOVES(NIVIA) |  | 2 |
|  | **VOLLEYBALL** |
| 1 | VOLLEYBALL( COSCO) |  | 4 |
| 2 | VOLLEYBALL NET ( VIXEN) |  | 1 |
| 3 | CARRY BAG |  | 1 |
| 4 | INNERS |  | 12 |
|  | **BASKETBALL** |
| 1 | BASKETBALL (Size 6) |  | 2 |
| 2 | BASKETBALL (Size 7) |  | 2 |
| 3 | BASKETBALL NET |  | 1 Pair |
|  | **BADMINTON** |
| 1 | MAVIS 350 SHUTTLE BARREL |  | 15 |
| 2 | REFREE STAND |  | 1 |
| 3 | YONEX ASTROX LITE |  | 2 |
|  | **KABADDI** |
| 1 | INNERS |  | 15 |
| 2 |  KNEE CAP AND ANKLET |  | 40 |
|  | **KHO-KHO** |
| 1 | KHO-KHO POLE (Wooden) |  | 2 |
| 2 | KNEE CAP |  | 12 |
|  | **CHESS** |
| 1 | CHESS MAT(GOOD ONE) |  | 5 |
| 2 | CHESS CLOCK |  | 2 |
|  | **TABLE TENNIS** |
| 1 | BALL(STAG) |  | 5 Pkt |
| 2 | BAT(STAG) |  | 2 pair |
| 3 | NET |  | 1 |

|  |  |  |
| --- | --- | --- |
| **Sl No.** | **Item Description(Trophy and Medal)** | **Quantity** |
| **CRICKET** |
| 1 | 3.5 FEET GOLDEN METALTROPHY | 1 |
| 2 | 2.5 FEET GOLDEN METAL TROPHY | 1 |
| **FOOTBALL** |
| 1 | 3.5 FEET GOLDEN METALTROPHY | 1 |
| 2 | 2.5 FEET GOLDEN METAL TROPHY | 1 |
| **VOLLEYBALL** |
| 1 | 3.5 FEET GOLDEN METALTROPHY | 1 |
| 2 | 2.5 FEET GOLDEN METAL TROPHY | 1 |
| **BASKETBALL** |
| 1 | 3.5 FEET GOLDEN METALTROPHY | 1 |
| 2 | 2.5 FEET GOLDEN METAL TROPHY | 1 |
| **BADMINTON** |
| 1 | 3.5 FEET GOLDEN METALTROPHY | 1 |
| 2 | 2.5 FEET GOLDEN METAL TROPHY | 1 |
| **KABADDI** |
| 1 | 3.5 FEET GOLDEN METALTROPHY | 1 |
| 2 | 2.5 FEET GOLDEN METAL TROPHY | 1 |
| **KHO-KHO** |
| 1 | 3.5 FEET GOLDEN METALTROPHY | 1 |
| 2 | 2.5 FEET GOLDEN METAL TROPHY | 1 |
| **CHESS** |
| 1 | 3.5 FEET GOLDEN METALTROPHY | 1 |
| 2 | 2.5 FEET GOLDEN METAL TROPHY | 1 |
| **TABLE TENNIS** |
| 1 | 3.5 FEET GOLDEN METALTROPHY | 1 |
| 2 | 2.5 FEET GOLDEN METAL TROPHY | 1 |
| **ESPORTS** |
| 1 | 3.5 FEET GOLDEN METALTROPHY | 2 |
| 2 | 2.5 FEET GOLDEN METAL TROPHY | 2 |
| OTHERS |
| 1 | MEMENTO | 3 |
| 2 | 1 FEET GOLDEN METAL TROPHY  | 5 |

N.B.: The tender document should include all the costs as per deliverables mentioned above and any other charges added, including all taxes applicable.

**ANNEXURE-II**

**CHECKLIST FOR TENDERER**

|  |  |  |  |
| --- | --- | --- | --- |
|  Sl. No. | Particulars | Yes/No | Page No. |
| 1 | Have you filled in and signed the details and enclosed relevant documents ? |  |  |
| 2 | Have you read and understand various conditions of the tender and willing to abide by them? |  |  |
| 3 | Have you submitted the DD for EMD of INR 5,600/- or Bid Security Declaration Form as per the Annexure -VI and Tender cost of Rs. 1,180/- in favour of OUTR, Bhubaneswar |  |  |
| 4 | Firms registered with MSE are exempted from submission of EMD. Copy of MSE Certificate to be attached. |  |  |
| 5 | Have you taken prints of all the sections of the Tender in the prescribed paper size and signed on all pages of the Tender documents ? |  |  |
| 6 | Have you attached the Income tax return of last three years? |  |  |
| 7 | Have you attached self-attested copy of the document to show the financial status of tenderer? |  |  |
| 8 | Registration with Govt. bodies like PAN, GST |  |  |
| 9 | Have you attached the self-attested experience certificate /work order issued by the organization/University/Institutions. |  |  |
| 10 | Have you attached the proof of authorization to sign on behalf of the tenderer? |  |  |
| 11 | Has your Technical bid been submitted as per the requirements of the tender ? |  |  |
| 12 | Is your Price Bid/BOQ submitted as per the prescribed format ? |  |  |
| 13 | Have you submitted the tender documents in two parts within the respective cover. |  |  |
| 14 |  Have you attached the criminal liability undertaking as per the format.  |  |  |

Date :

Place : Signature of the Tenderer

**ANNEXURE-III**

(Letter head of tenderer)

LETTER OF UNDERTAKING AND DECLARATION

To

The Registrar,

OUTR, Bhabaneswar-751 029

Ref : Invitation of Tender Notice No. Dated.

I/We, the undersigned declare that :

1. I/We have examined the tender document and its terms and conditions and we have understood the details.
2. I/We are ready to execute the contract in conformity with the tender document , in case we are found successful as a tenderer.
3. Our bid shall be valid for a period of 60 days from the date of Opening of price bid and shall not revoke the same.
4. If our bid is accepted, I/We undertake to supply the materials as per the tender document and purchase order.
5. I/we also declare that neither our firm/company/Proprietorship concerned was blacklisted in past nor any of our office bearer was convicted in any court of law.
6. We accept all the terms and conditions of this Tender document and undertake to abide by them including the condition that you are not bound to accept highest ranked bid/lowest bid or any other bid you may receive.
7. The detailed particulars of the tenderer are mentioned and attached separately as at Annexure-IV.
8. The contract will be awarded to the successful bidder whose bid matches with the L-1 Price.

I/We do hereby solemnly declare and affirm that the above declaration is true and correct to the best of my /our knowledge and belief. No part of it is false and nothing has been concealed therein.

Yours sincerely,

Authorized signatory of the Tenderer

(Authorised person shall attach a copy of the authorization for signing on behalf of the Bidding Company)

Full name and designation

**ANNEXURE –IV**

 (ON LETTER HEAD OF THE FIRM)

Tender For **‘Supply of** **Sports items, trophies and medals for** **Annual Sports Engineer’s Cup 2024’**  at Odisha University of Technology and Research Bhubaneswar’’

Detailed Particulars of the Tenderer

|  |  |  |
| --- | --- | --- |
| Sl. No. | Particulars |  |
| 1 | Name of Agency/Firm/Proprietor |  |
| 2 | Full Address |  |
| 3 | E-mail ID |  |
| 4. | Mobile No. |  |
| 5 | Other business of the firm |  |
| 6 | Office/Residence Ph. No. |  |
| 7 | Office/Work Email ID |  |
| 8 | Name (s) of Proprietor/Partner/Director |  |
| 9 | PAN No. |  |
| 10 | GSTIN |  |
| 14 | Volume of business in the FY | 2020-20212021-20222022-2023 |
| 15 | Bank Details :1. Beneficiary Name :
2. Bank Name :
3. Branch Name **:**
4. Account No.
5. IFSC Code :
 |  |

 Signature of Bidder

**ANNEXURE- V**

 (ON LETTER HEAD OF THE FIRM)

 **FORM FOR FINANCIAL CAPACITY**

|  |  |
| --- | --- |
|  Description | Financial Years |
| 2020-2021 | 2021-22 | 2022-23 |
| Annual Turnover |  |  |  |
| Net Worth |  |  |  |
| Current Asset |  |  |  |
| Current Liabilities |  |  |  |
| Total Revenue |  |  |  |
| Profit before Tax |  |  |  |
| Profit after Tax |  |  |  |

 Signature of Bidder with Seal

**ANNEXURE- VI**

 **BID SECURITY SELF DECLARATION FORM**

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Bid No. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

To (insert complete name and address of the purchaser)

I/We. The undersigned, declare that:

I/We understand that, according to your conditions, bids must be supported by a Bid Security

Declaration.

I/We accept that I/We may be disqualified from bidding for any contract with Odisha University of Technology and Research, Bhubaneswar for a period of Two years from the date of notification if I am /We are in a breach of any obligation under the bid conditions, because I/We

(a)have withdrawn/modified/amended, impairs or derogates from the tender, my/our Bid

during the period of bid validity specified in the form of Bid; or

(b)having been notified of the acceptance of our Bid by the purchaser during the period of

bid validity (i) fail or reuse to execute the contract, if required, or (ii) fail or refuse to

furnish the Performance Security, in accordance with the Instructions to Bidders.

I/We understand this Bid Securing Declaration shall cease to be valid if I am/we are not the

successful Bidder, upon the earlier of (i) the receipt of your notification of the name of the

successful Bidder; or (ii) thirty days after the expiration of the validity of my/our Bid.

Signed: (insert signature of person whose name and capacity are shown) in the capacity of

(insert legal capacity of person signing the Bid Securing Declaration).

Name: (insert complete name of person signing he Bid Securing Declaration)

Duly authorized to sign the bid for an on behalf of : (insert complete name of Bidder)

Dated on \_\_\_\_\_\_\_\_\_\_\_\_\_ day of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(insert date of signing)

Corporate Seal (where appropriate)

(Note: In case of a Joint Venture, the Bid Securing Declaration must be in the name of all

partners to the Joint Venture that submits the bid)

**ANNEXURE VII**

**TENDER FOR SUPPLY OF SPORTS ITEMS, TROPHIES AND MEDALS ANNUAL SPORTS ENGINEER’S CUP 2024 AT ODISHA UNIVERSITY OF TECHNOLOGY AND RESEARCH BHUBANESWAR**

**FINANCIAL BID FORM**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Sl No.** | **Item Description(Sports Equipment)** | **Quantity** | **Unit Price** | **GST (%)** | **Total amount in Rs.** |
| **CRICKET** |   |  |
| 1 | ENGLISH WILLOW CRICKET BAT(DSC) | 1 |   |   |  |
| 2 | BATTING GLOVES(SG or DSC) | 2 |   |   |  |
| 3 | BATTING PAD(SS) | 2 |   |   |  |
| 4 | CRICKET HELMET(DSC) | 2 |   |   |  |
| 5 | WHITE LEATHER BALL(SG) | 3 Pkt |   |   |  |
| 6 | BAT GRIP | 2 |   |   |  |
| 7 | THIGH PAD (MEDIUM SIZE) | 1 |   |   |  |
| 8 | THIGH PAD (LARGE SIZE) | 1 |   |   |  |
| 9 | KEEPING GLOVES(SS) | 1 |   |   |  |
| 10 | WICKET KEEPING PAD(Normal) | 1 |   |   |  |
| 11 | MAT NAIL | 20 |   |   |  |
| **FOOTBALL** |   |   |  |
| 1 | FOOTBALL( NIVIA) | 4 |   |   |  |
| 2 | KEEPING GLOVES(NIVIA) | 2 |   |   |  |
| **VOLLEYBALL** |   |   |  |
| 1 | VOLLEYBALL( COSCO) | 4 |   |   |  |
| 2 | VOLLEYBALL NET ( VIXEN) | 1 |   |   |  |
| 3 | CARRY BAG | 1 |   |   |  |
| 4 | INNERS | 12 |   |   |  |
| **BASKETBALL** |   |   |  |
| 1 | BASKETBALL (Size 6) | 2 |   |   |  |
| 2 | BASKETBALL (Size 7) | 2 |   |   |  |
| 3 | BASKETBALL NET | 1 Pair |   |   |  |
| **BADMINTON** |   |   |  |
| 1 | MAVIS 350 SHUTTLE BARREL | 15 |   |   |  |
| 2 | REFREE STAND | 1 |   |   |  |
| 3 | YONEX ASTROX LITE | 2 |   |   |  |
| **KABADDI** |   |   |  |
| 1 | INNERS | 15 |   |   |  |
| 2 | KNEE CAP AND ANKLET | 40 |   |   |  |
| **KHO-KHO** |   |   |  |
| 1 | KHO-KHO POLE (Wooden) | 2 |   |   |  |
| 2 | KNEE CAP | 12 |   |   |  |
| **CHESS** |   |   |  |
| 1 | CHESS MAT(GOOD ONE) | 5 |   |   |  |
| 2 | CHESS CLOCK | 2 |   |   |  |
| **TABLE TENNIS** |   |   |  |
| 1 | BALL(STAG) | 5 Pkt |   |   |  |
| 2 | BAT(STAG) | 2 pair |   |   |  |
| 3 | NET | 1 |   |   |  |
|   |   |   | Grand Total |   |  |

 **Signature of the bidder with Seal**

 **ANNEXURE VII (A)**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Sl No.** | **Item Description(Trophy and Medal)** | **Unit** | **Quantity** | **Rate per Unit** | **GST (%)** | **Total Cost****( Rs.)** |
|  | **CRICKET** |  |  |  |
| 1 | 3.5 FEET GOLDEN METALTROPHY | No | 1 |  |  |  |
| 2 | 2.5 FEET GOLDEN METAL TROPHY | No | 1 |  |  |  |
|  | **FOOTBALL** |  |  |  |
| 1 | 3.5 FEET GOLDEN METALTROPHY | No | 1 |  |  |  |
| 2 | 2.5 FEET GOLDEN METAL TROPHY | No | 1 |  |  |  |
|  | **VOLLEYBALL** |  |  |  |
| 1 | 3.5 FEET GOLDEN METALTROPHY | No | 1 |  |  |  |
| 2 | 2.5 FEET GOLDEN METAL TROPHY | No | 1 |  |  |  |
|  | **BASKETBALL** |  |  |  |
| 1 | 3.5 FEET GOLDEN METALTROPHY | No | 1 |  |  |  |
| 2 | 2.5 FEET GOLDEN METAL TROPHY | No | 1 |  |  |  |
|  | **BADMINTON** |  |  |  |
| 1 | 3.5 FEET GOLDEN METALTROPHY | No | 1 |  |  |  |
| 2 | 2.5 FEET GOLDEN METAL TROPHY | No | 1 |  |  |  |
|  | **KABADDI** |  |  |  |
| 1 | 3.5 FEET GOLDEN METALTROPHY | No | 1 |  |  |  |
| 2 | 2.5 FEET GOLDEN METAL TROPHY | No | 1 |  |  |  |
|  | **KHO-KHO** |  |  |  |
| 1 | 3.5 FEET GOLDEN METALTROPHY | No | 1 |  |  |  |
| 2 | 2.5 FEET GOLDEN METAL TROPHY | No | 1 |  |  |  |
|  | **CHESS** |  |  |  |
| 1 | 3.5 FEET GOLDEN METALTROPHY | No | 1 |  |  |  |
| 2 | 2.5 FEET GOLDEN METAL TROPHY | No | 1 |  |  |  |
|  | **TABLE TENNIS** |  |  |  |
| 1 | 3.5 FEET GOLDEN METALTROPHY | No | 1 |  |  |  |
| 2 | 2.5 FEET GOLDEN METAL TROPHY | No | 1 |  |  |  |
|  | **ESPORTS** |  |  |  |
| 1 | 3.5 FEET GOLDEN METALTROPHY | No | 2 |  |  |  |
| 2 | 2.5 FEET GOLDEN METAL TROPHY | No | 2 |  |  |  |
|  | OTHERS |  |  |  |
| 1 | MEMENTO | No | 3 |  |  |  |
| 2 | 1 FEET GOLDEN METAL TROPHY  | No | 5 |  |  |  |
|  **Total Cost** |  |

I/We have gone through the Terms and Conditions as specified in the Tender Notice document and confirm to accept and abide by the same.

1. No other charges would be payable by the University.
2. Extra item, if any, shall be paid extra at mutually agreed rates.
3. That I/We shall supply the items of requisite quality.
4. That I/We undertake that the information given in this tender are true and correct in all respect.
5. The total rates on individual items shall be derived on the basis of unit rates quoted per unit and the L 1  bidder shall be decided based on **Grand Total (Basic Price + GST).**

**Signature of the bidder with Seal**

**ANNEXURE-VIII**

(ON LETTER HEAD OF THE FIRM)

Name of the Tender : **“SUPPLY OF SPORTS ITEMS, TROPHIES AND MEDALS FOR** **ANNUAL SPORTS ENGINEER’S CUP 2024”** at Odisha University of Technology and Research Bhubaneswar’’

**CRIMINAL LIABILITY UNDERTAKING**

I ……………………………………………………S/o…………………………………..Resident of ……………………………………………………………………………………………………………. do solemnly pledge and affirm that,

1. I am the Proprietor/Partner/Director/authorized signatory of

M/s……………………………….

1. No Police case and/or case by CBI/FEMA/Income Tax/GST authorities are pending against the Proprietor/Partner/Director of the firm/company and also against the firm/company.
2. The Proprietor/Partner/Director of the firm/company and also the firm/company has never been

black listed by any Government authorities/Organizations.

**Signature**

 **(Name)**

 Seal of the Bidder